

# ADMINISTRATION OF JUSTICE

## Judicial Administration Option

### About the Program

San José City College offers both an Associate in Arts (AA), Associate in Science (AS) and certificates in Administration of Justice – Judicial Administration. Students planning to transfer should follow the Associate in Arts. The Judicial Administration option expands the existing Administration of Justice program focus beyond primarily law enforcement to include judicial branch careers. The program offers students educational opportunities which prepare them for entry into judicial branch careers. Additionally, the curriculum addresses the educational and professional development needs of the existing judicial branch workforce and prepares students for advancement in their careers working in the courts. The program goals address the increasing need for well-prepared applicants for court positions at all levels from entry to managerial.

Students considering transferring to the California State University system and are interested in continuing their studies in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, and Pre-Law should also review the major sheet for an Associate in Science in Administration of Justice for Transfer (AS-T).

All major and certificate courses including approved major electives must be completed with a grade “C” or better.

### Career Options

- Judicial Branch Administration
- Court Operations
- Court Management
- Court Lead/Supervision

### Certificates/Degrees

- Certificate of Achievement – Level 1
- Certificate of Achievement – Level 2
- A.A. Degree
- A.S. Degree

For additional information, see a counselor, visit the Career/Transfer Center, or contact the following:

Humanities and Social Sciences (408) 288-3785  
Division

## Administration of Justice - Traditional Option

### About the Program

San José City College offers an Associate in Arts (AA), Associate in Science (AS) and an Associate in Science for Transfer (AS-T) degree in Administration of Justice. Administration of Justice is the study of the causes, consequences and control of crime. Although the program's curriculum allows for the development of in-depth knowledge in one of the subject's substantive subsystems (i.e. law enforcement, juvenile, courts or corrections, judicial administration), our objective is to expose the student to a series of courses within the major intended to develop social and cultural sensitivity, effective communication skills, ethical

awareness, and the concepts of law necessary to be successful in one of the many Administration of Justice careers. Programs in Administration of Justice are designed to prepare students for careers in federal, state, and local law enforcement agencies, correctional agencies and institutions, and private security agencies.

Students considering transferring to the California State University system and are interested in continuing their studies in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, and Pre-Law should also review the major sheet for an Associate in Science in Administration of Justice for Transfer (AS-T).

### Career Options

- County Deputy Sheriff
- Highway Patrol Officer
- Municipal or Special
- Probation Officer<sup>1</sup>
- Parole Agent<sup>1</sup>
- Forensic Specialist<sup>1</sup>

<sup>1</sup> Denotes a four-year degree requirement for that position

### Degrees

- A.A. Degree
- A.S. Degree
- AS-T Degree

For additional information, see a counselor, visit the Career/Transfer Center, or contact the following:

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## Associate Degrees

- Administration of Justice: Traditional Option - Associate in Arts (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-associate-arts/>)
- Administration of Justice: Traditional Option - Associate in Science (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-associate-science/>)
- Administration of Justice - Associate in Science for Transfer (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-associate-science-transfer/>)
- Administration of Justice - Judicial Administration Associate in Arts (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-associate-arts/>)
- Administration of Justice - Judicial Administration Associate in Science (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-associate-science/>)
- Law, Public Policy, and Society - Associate in Arts for Transfer (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/law-public-policy-society-associate-arts-transfer/>)

## Certificates

- Administration of Justice - Judicial Administration: (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice-judicial-administration/>)

justice/administration-justice-judicial-administration-certificate-achievement-court-management/) Court Management - (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-court-management/>) Certificate of Achievement (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-court-management/>)

- Administration of Justice - Judicial Administration: Court Operations - (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-court-operations/>) Certificate of Achievement (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-court-operations/>)
- Administration of Justice - Judicial Administration: Judicial Administration (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-judicial-administration/>) - Certificate of Achievement (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-judicial-administration/>)
- Administration of Justice - Judicial Administration: Supervision/Lead - (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-supervision-lead/>) Certificate of Achievement (<http://courseleaf.sjcc.edu/degrees-certificates/administration-justice/administration-justice-judicial-administration-certificate-achievement-supervision-lead/>)